



CUNDALL MANOR SCHOOL

# RISK ASSESSMENT FOR PUPIL WELFARE POLICY 2024

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Created  
Next Review

August 2024  
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Chair of Governors  
DSL  
Safeguarding Governor

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## **1. Policy Statement**

- 1.1 This is the Risk Assessment for Pupil Welfare policy of Cundall Manor School.
- 1.2 This policy is drawn up and implemented in accordance with the Independent Schools Regulations 2023 and in relation to Part 4 obligations of the proprietors to make arrangements to safeguard and promote the welfare of pupils of the school by the implementation of a written risk assessment policy and the obligation of those with responsibility for leadership and management of the school to actively promote the wellbeing of all pupils.

## **2. Objectives**

- 2.1 To ensure that major risks are identified and managed as part of an overarching policy with a view to promoting the welfare of children.
- 2.2 To meet the ISI requirement for leadership in and management of the school.
- 2.3 To ensure that suitable and sufficient risk assessments are undertaken for activities where there is a likely to be sufficient risk, including school trips.
- 2.4 To ensure that identical control measures are implemented to control risk so far as is reasonably practicable.
- 2.5 To ensure that those affected by school activities have received suitable information and instruction to do so.
- 2.6 To ensure that the risk management strategy and risk assessments are recorded and reviewed where appropriate.

## **3. Responsibilities**

- 3.1 The Board of Governors have overall responsibility for safeguarding and promoting pupil welfare and well being at the school.
- 3.2 At operational level, the head will:
  - 3.2.1 Ensure that all staff are aware of, and adhere to, the school's policies and procedures on pupil health, safety and welfare;
  - 3.2.2 Ensure that key staff have clearly established roles and responsibilities;
  - 3.2.3 Ensure that staff are appropriately trained to deal with pupil welfare issues;

- 3.2.4 Ensure that where concerns are identified about a pupil welfare, the risks are appropriately managed;
- 3.2.5 Consult with staff, pupils, parents and others, where appropriate, to find practical solutions to welfare issues;
- 3.2.6 Ensure that standards of pupil welfare at the school are regularly monitored both at an individual level and globally to identify trends and issues of concern and to improve systems to manage these.
- 3.2.7 Those named in paragraph 5.4 have overall responsibility for carrying out risk assessments in relation to the specific matters of pupil health, safety and welfare covered in those relevant policies.

#### **4. Pupil Welfare**

- 4.1.1 The school recognises its responsibility to safeguard the welfare of pupils in its care. This responsibility encompasses the following principles:
  - 4.1.2 To support pupils' physical, mental health and emotional wellbeing (as well as their social and economic wellbeing):
    - 4.1.3 To protect pupils from harm and neglect;
    - 4.1.4 To provide pupils to contribute to society;
    - 4.1.5 To ensure that students are provided with a safe and healthy environment and to improve the physical environment of the school in order to improve its provision for disabled pupils;
    - 4.1.6 To manage welfare concerns effectively.
- 4.2 The school addresses its commitment to these principles through:
  - 4.2.1 **Prevention** – ensuring that all reasonable measures are taken to minimise the risk of harm to pupils and their welfare.
  - 4.2.2 **Protection** – ensuring all appropriate actions are taken to address concerns about the welfare of a pupil, whether of a safeguarding nature or otherwise.
- 4.3 The school recognises that pupil welfare and wellbeing can be adversely affected by many matters whether in or away from school, including abuse, bullying, behavioural and health issues.

4.4 The school has developed this policy and the policies in the table below, which set out full details of its procedures to safeguard and promote pupil health, safety and welfare in accordance with its duties under part 4 of ISSR.

<b>Policy</b>	<b>Responsibility for Risk Assessments</b>
Safeguarding and Child Protection	Designated Safeguarding Lead/Deputy Head Pastoral
Anti-bullying	Deputy Head Pastoral
Behaviour for Learning	Deputy Head Pastoral
Health and Safety Policy	Business Manager
First Aid Policy	Matron/Deputy Head Pastoral
Supervision	Deputy Head Pastoral
Educational Visits Policy	Outdoor Coordinator/Deputy Head Pastoral
Equal Opportunities Policy	Business Manager

## **5. Risk Assessment**

5.1 Where a concern about a pupil's welfare is identified, the risk to that pupil's welfare will be assessed, appropriate action will be taken to reduce the risk identified, and this will be recorded and then regularly monitored and reviewed.

5.2 The format of risk assessments to be used for student welfare is provided on the staff intranet. The risk assessment should be carried out in accordance with the appropriate guidance. This will ensure the school's approach is systematic with a view to promoting pupil welfare.

5.3 The information obtained through this process and the action agreed will then be shared, as appropriate, with other staff, parents and third parties in order to safeguard and promote the welfare of a particular pupil or pupils generally.

5.4 Any serious welfare concerns regarding a pupil must be raised as soon as reasonably practicable with the Deputy Head (pastoral) who will work with the relevant people concerned to resolve the matter.

5.5 A copy of the risk assessment will be retained by the Deputy Head (Pastoral) for monitoring purposes.

## **6. Safeguarding**

- 6.1 With regards to safeguarding risks, and in accordance with current statutory guidance, including Keeping Children Safe in Education (KCSiE 2024) and Working Together to Safeguard Children (2023) and Part 4 of the ISSRs, the School has systems in place to identify students/pupils who may be in need of extra help, or those who are suffering, or are likely to suffer significant harm, and will take appropriate action to address and mitigate those risks by working in conjunction with social care, the Police, health services and other services, where necessary.
- 6.2 Full details of the school's safeguarding procedures are set out in the Safeguarding and Child Protection policy.

## **7. Anti-Bullying**

- 7.1 The school has a written Anti-bullying Policy which covers the School's approach to the management of bullying and cyber bullying.

## **8. Behaviour**

- 8.1 The school has a written Behaviour For Learning policy which sets out how it promotes good behaviour amongst students/pupils and the sanctions to be adopted in the event of student/pupil misbehaviour.

## **9. Equal Opportunities**

- 9.1 The school has a written Equal Opportunities Policy which contains information about the school's performance of its duties under the Equality Act 2010 and the reasonable adjustments made for students/pupils with educational needs/disabilities, support systems for students/pupils and liaison between parents and other agencies.

## **10. Health and Safety**

- 10.1.1 In accordance with its obligations under the Health and Safety at Work Act 1974 and with Part 4 of the ISSRs, the School has a duty to ensure the health, safety and welfare of

employees and the health and safety of students and others affected by the school's operations, so far as is reasonably practicable.

- 10.1.2 The school will do so by taking a sensible, proportionate, and holistic approach to management of health and safety issues in accordance with the school's obligation and its health and safety policies.

## **11. Monitoring and Review**

- 11.1.1 Relevant risk assessments and any action taken in response to risk assessments will be monitored regularly by the relevant member of staff.
- 11.1.2 The policy and related school procedures will be reviewed annually by the Headmaster and Safeguarding Governor.