

Job Description and Person Specification

Job Title	Teacher of Mathematics
Responsible to	The Headmaster
Introduction	<p>Cundall Manor School are seeking an excellent teacher to join the Mathematics department. Candidates will have a real passion for Mathematics and will want to ensure this passion is shared amongst all pupils at Cundall Manor School to enable them to succeed. You will join a team of innovative and motivated teachers who strive to provide the best education and a wealth of opportunities to get the very best out of our pupils.</p>
Responsibilities	<p>Teaching</p> <ul style="list-style-type: none">● Plan, prepare and teach well-structured, academically challenging, engaging lessons in KS3 & KS4;● Teach, according to their educational need, the students assigned; setting and marking work, including examinations;● Ensure reliable and timely marking of assessment tasks;● Adapt teaching to respond to the strengths and needs of all students, knowing when to differentiate appropriately;● Assess, record and report on the development, progress and attainment of students;● Set high expectations which inspire, motivate and challenge students;● Promote the general progress and well-being of individual students and of any class or group of students assigned;● Manage student behaviour effectively to ensure a good and safe learning environment;● Demonstrate outstanding subject and curriculum knowledge;● Communicate and consult effectively with the parents of students;● Communicate and co-operate with persons or bodies outside of the School;● Participate in meetings arranged for any of the purposes described above;● Advise and co-operate with other teachers on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment of pastoral arrangements. <p>Curriculum</p> <ul style="list-style-type: none">● Plan and implement engaging, innovative lessons, including the production of schemes of work, taking into account where appropriate, any national guidance to ensure all syllabus requirements are followed;● Ensure that high academic standards are expected and the highest standard of teaching and learning is maintained in one's own classroom.

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	<p>Assessment and Reports</p> <ul style="list-style-type: none"> ● Make accurate and productive use of assessment, providing or contributing oral and written assessments, reports and references relating to individual students and groups of students; ● Use relevant data to monitor, progress, set targets and plan subsequent lessons; ● Give students regular feedback, both orally and through accurate marking of work; ● Participate in arrangements for preparing students for examinations and supervise them during public and internal examinations and assessments. <p>Staff</p> <ul style="list-style-type: none"> ● Engage with and support other members of the department; ● Contribute to effective communication and a unified sense of purpose within the department; ● Establish good communication with other departments, including Learning Support staff, EAL staff and senior staff. <p>Administration</p> <ul style="list-style-type: none"> ● Manage issued resources in accordance with the School's policies and procedures; ● Ensure that assessment of students' work within the department is regular, thorough, and follows the departmental marking policy; ● Prepare for assessment and/or examinations (internal and external) and liaise with staff responsible for their organisation; ● Maintain departmental records; ● Ensure that departmental stock and equipment are well cared for and economically used;
Other Conditions	<p>Offer Conditions</p> <p>Cundall Manor School is committed to safeguarding and promoting the welfare of children, therefore, the offer of employment is subject to the satisfactory completion of a number of background checks including but not limited to an enhanced DBS check with Children's Barred List check, the taking up and verification of references and the verification of career history and fitness to undertake the role, as well as an online check.</p> <p>Health and Safety</p> <p>Under the Health and Safety at Work Act 1974 and subsequent legislation, the school is obliged to provide you with a workplace and working conditions which so far as is reasonably practicable, are safe and without risk to health. You are required by health and safety legislation to take reasonable care for your own health and safety and for the health and safety of others.</p>
Salary	Commensurate on experience, to include employer pension contribution and lunch.
Contract	Part-time, permanent